

Registered Charity Number

1155788

# **Safer Living Foundation**

**(Charitable Incorporated Organisation)**

**Report and Financial Statements**

**31 January 2015**

**Safer Living Foundation**  
**Report and Financial Statements for the Period Ended 31 January 2015**

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## Safer Living Foundation

### Report of the Trustees for the Period Ended 31 January 2015

#### Introduction

The Trustees present their annual report and the independently examined financial statements for the period ended 31st January 2015.

The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005).

The Board of Trustees are satisfied with the performance of the Charity during the period and the position at 31st January 2015 and consider that the Charity is in a strong position to continue its activities during the coming year, and that the Charity's assets are adequate to fulfil its obligations.

#### Administrative Details and Trustees

The full name of the Charity is Safer Living Foundation and is also known as SLF.

The legal registration details are:

Date of formation	13/02/2014
The Principal Office is	The Visits Centre, New Lane, Whatton, NG13 9FQ
Charity Registration Number	1155788

The Trustees who served during the period and up to the date of this report were as follows:

Dr Lynn Saunders (Chair) (Appointed 13/2/2014)  
Dr Belinda Winder (Vice Chair) (Appointed 13/2/2014)  
Ann Snowden (Appointed 1/5/2014)  
Jane Hilton (Appointed 13/2/2014)  
Dr Kerensa Hocken (Appointed 13/2/2014)  
Stephen Turner (Appointed 13/2/2014)  
Karen Thorne (Appointed 13/2/2014)  
Dr Nicholas Blagden (Appointed 13/2/2014)  
Ian Waterfield (Appointed 13/2/2014)  
Dr David Rowson (Treasurer) (Appointed 4/8/2014)

## **Safer Living Foundation**

### **Report of the Trustees for the Period Ended 31 January 2015**

#### **Structure, Governance and Management**

The organisation is a Charitable Incorporated Organisation (CIO), registered on 13<sup>th</sup> February 2014. The Charity was established under a constitution which established the objects and powers of the CIO. In the event of the Charity being wound up members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

There is a Chair (Dr Lynn Saunders) and Vice Chair (Dr Belinda Winder) of the Trustee Board. The Trustees and Members form the Steering Group, which meets monthly. The Chair of the Members (Helen Elliott) works alongside the Chair and Vice Chair of the Trustees to make decisions when action is required outside the monthly Steering Group meetings. In addition, each project has a designated manager (Circles of Support and Accountability: Karin Spenser; Prevention Project: Rebecca Lievesley), and these answer to the Chair and Vice Chair of the Trustees, and to the Steering Group more generally.

The more traditional business, financial and specialist skills are represented on the Trustee Board. However, in the event of particular skills being lost due to retirements, individuals will be approached to offer themselves for election to the Charity.

Under the requirements of the Constitution, the Trustees of the Charity are retired by resignation, death, financial ineligibility, or through removal by the other Trustees. However, each year, at the Steering Group meeting when the accounts are presented, each Trustee will be asked to consider their position (and e.g. skills, availability and contribution) and either recommit to or resign from the Charity.

All Trustees give their time voluntarily and receive no benefits from the Charity. Any expenses reclaimed from the Charity are set out in note 4 to the financial statements.

The SLF is a member of Circles UK; the Charity is also keen to strengthen links with the Dunkelfeld Prevention Project.

The major risks, to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

#### **Objectives, Aims and Activities of the Charity**

The Trustees will review the objectives, aims and activities of the Charity each year.

The main objectives of the Charity are:

To promote, for the benefit of the public, the protection of people from, and the prevention of, sexual crime

and;

To promote, for the public benefit, the rehabilitation of persons who have committed or are likely to commit offences, particularly sexual offences against others.

Safer Living Foundation is a charitable organisation and is a joint venture between HMP Whatton, Nottingham Trent University, Nottinghamshire Probation Service (Nottinghamshire), Nottinghamshire Police, Age UK and Circles UK representatives. The Safer Living Foundation's aims are to:

## Safer Living Foundation

### Report of the Trustees for the Period Ended 31 January 2015

- Prevent further victims of sexual abuse;
- Protect the public and address the needs of communities by reducing risk of sexual crime;
- Address the needs and promote the rehabilitation, treatment, education and care of persons who have committed or are likely to commit offences, particularly sexual offences against others.

Providing safer living is at the heart of our organisation's initiative and we aim to promote wellbeing within communities through reducing reoffending. Sexual offending, in particular, causes significant public concern and the release of a sexual offender is often accompanied by adverse media coverage, forcing many into new communities or into hiding. This can isolate offenders and studies have shown that isolation is linked to sexual reoffending behaviour, thus doing nothing to increase community safety or offender accountability. The Safer Living Foundation's primary objective this year was to set up and start running Circles of Support and Accountability from within HMP Whatton. A further, secondary, objective was to explore the potential for a primary prevention project, similar to the Dunkelfeld Prevention Project that is running in Germany.

#### SLF Circles of Support and Accountability:

To achieve our charitable objectives, we have started to run the first ever prison-based Circles of Support and Accountability (CoSA) for high risk, elderly (55+) and intellectually disabled male prisoners at HMP Whatton. Circles are a proven social action initiative. Managed by a Project Co-ordinator (qualified ex-probation/criminal justice professional), a Circle is a group of four to six volunteers from a local community who meet regularly with a sex offender after release (known as the Core Member) to offer social, practical and emotional support to the offender, in addition to monitoring and supervision. However, our project is unique in that we have started working with the offender while they are still in prison in order to help see the individual through a particularly vulnerable stage of their rehabilitative journey – release into the community.

#### SLF Prevention Project:

The Charity has also started to scope out the second significant charitable activity, the SLF Prevention Project. This project will provide a signposting, support and treatment service for individuals in the UK with a sexual interest in children (or other unhelpful paraphilic interests) and who are concerned that they will sexually offend but are not within the controls of the Criminal Justice System. The main objectives of the project will be: (1) to provide a support and treatment service for individuals in the UK who are concerned that they may sexually offend; (2) to provide free consultations, support, signposting and/or therapy for such individuals through approved and accredited treatment providers and/or through the development of a treatment centre; (3) to use evidence based best practice and service user involvement to underpin all aspects of the prevention project; (4) to research and evaluate the project in an ongoing basis to improve effectiveness and monitor outcomes. It is envisaged that a detailed plan of how this project will run and financed will be developed over the next year.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

### **Achievements and Performance of the Charity**

The majority of our funds this year have been raised from applications to Trusts and other Grant giving bodies. We have also attracted key funding from the Police and Crime Commission, Nottingham Trent University and the Department of Health. In addition, we have organised several

## **Safer Living Foundation**

### **Report of the Trustees for the Period Ended 31 January 2015**

smaller fund raising events, including two running / cycling events (in which both Trustees and offenders participated).

We are extremely proud and grateful to be sponsored by the following funders:

Department of Health (NHS England)

The Allen Foundation

Lottery Awards for All

Eleanor Rathbone Charitable Trust

The Nottinghamshire Police and Crime Commissioner

The Robin Corbett Award for Prisoner Rehabilitation

Nottingham Trent University

The Co-Operative Bank

In its first year, the SLF has managed a number of achievements: one key activity (Circles of Support and Accountability) is up and running, and the second project (Prevention Project) is currently at the scoping stage. The work of the SLF has already received recognition, both financially (see income) but also as having been nominated for the prestigious Robin Corbett Award for prisoner rehabilitation, which the Charity were awarded subsequent to the period end.

#### **Financial Review**

The financial statements are set out on pages 9 to 14. The financial review covers the period from its formation as a CIO on 13 February 2014. It has been a strong financial period for the organisation due to the success of fundraising grant applications and focus on controlling expenditure, resulting in funds available to carry forward at the period end. The carried forward funds will be used to continue to fund our projects in 2015/2016.

The Statement of Financial Activities show net incoming resources for the period of a revenue nature of £70,613.

The total reserves at the period end stand at £70,613.

Free unrestricted liquid reserves amounted to £13,114.

The Board of Trustees is satisfied that the Charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

#### **Reserves Policy**

The Trustees have examined the Charity's requirement for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of expenditure. The present reserves of the charity are below this target which is as expected after only 1 year of operation. The strategy will be to continue to build reserves through planned operating surpluses.

## **Safer Living Foundation**

### **Report of the Trustees for the Period Ended 31 January 2015**

#### **Plans for the Future**

The principal objectives and activities for the following year have been identified as:

- To continue to run Circles of Support and Accountability (CoSA) for high risk, elderly (55+) and intellectually disabled male prisoners at HMP Whatton.
- To widen our remit to provide CoSA for those that are high risk but do not meet the elderly or intellectually disabled threshold at HMP Whatton, for whom there is a need.
- To provide community based CoSA for those whom prison based engagement is not possible, therefore widening our remit to prisoners across the UK who are resettling in Nottinghamshire or Derbyshire.
- To complete the scoping and establish how the SLF Prevention Project (SLFPP) will run and be financed; to conduct a regional pilot of the SLFPP in preparation for the national service.
- To scope out a project helping sex offenders make the transition from prison to release, with a view to reducing the likelihood of reoffending in the vulnerable period just after release.
- To explore the opportunities to provide supported housing accommodation for high risk and vulnerable sex offenders on release.
- To explore the potential need for CoSA for young people who demonstrate sexually challenging behaviours.
- To continue to explore potential new areas of need which fit the aims of the charity, such as child sexual exploitation, and to consider how the charity may bring its expertise to help with such contemporary challenges.

#### **The Contribution of Volunteers**

Trustees (who are also Members) and Members (who are not all Trustees) play a vital role in the day-to-day running of the Charity and the delivery of the Charity's projects. In particular, input from key personnel (such as senior Police officers and members of the Probation Service and MAPPA) facilitate the running of our projects.

In addition, the main Charity project (Circles of Support and Accountability) utilises volunteers as a key part of the initiative; currently we have 20 trained Circles of Support and Accountability volunteers, with another 16 attending the requisite training shortly. Volunteers therefore make a huge contribution to the SLF Charity.

#### **Independent Examiner**

Fiona Shaw was appointed as the Charity's Independent Examiner.

The Trustees would like to thank all the staff, advisers, funders and volunteers for their hard work and contribution to our continued success.

Approved by the Board of Trustees on 5<sup>th</sup> October 2015.

L. Saunders

Dr Lynn Saunders

Chair

## **Independent Examiner's Report to the Trustees of Safer Living Foundation**

### **For the Period Ended 31 January 2015**

I report on the financial statements of Safer Living Foundation for the period ended 31st January 2015, which are set out on pages 9 to 14.

This report is made solely to the Trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Trustees as a body, for my examination, for this report, or for the opinions I have formed.

#### **Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the financial statements. The Trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- Examine the accounts under section 145 of the Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- To state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the Charity, and my report is limited to the matters set out in the statement below.

**Independent Examiner's Report to the Trustees of Safer Living Foundation**

**For the Period Ended 31 January 2015**

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

F. Shaw

Fiona Shaw

5 October 2015

43a Park Road, London N15 3HR

**Safer Living Foundation**  
**Statement of Financial Activities**

(Incorporating an Income and Expenditure Account)

**For the Period Ended 31 January 2015**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds
		£	£	2015 £
<b>Incoming resources</b>				
<i>Incoming resources from generated funds</i>				
Voluntary income	2	15,500	71,000	86,500
Fundraising activities		2,968	-	2,968
Investment income		43	-	43
<b>Total incoming resources</b>		<b>18,511</b>	<b>71,000</b>	<b>89,511</b>
<b>Resources expended</b>				
<i>Costs of generating funds</i>				
Fundraising costs		71	-	71
<i>Costs of charitable activities</i>				
Circles of Support and Accountability		5,326	13,501	18,827
<b>Total resources expended</b>	3	<b>5,397</b>	<b>13,501</b>	<b>18,898</b>
<b>Net movement in funds</b>		<b>13,114</b>	<b>57,499</b>	<b>70,613</b>
<b>Reconciliation of funds:</b>				
<b>Total funds brought forward</b>		-	-	-
<b>Total funds carried forward</b>		<b>13,114</b>	<b>57,499</b>	<b>70,613</b>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movement in funds are disclosed in Note 7 to the financial statements.

**Safer Living Foundation**

**Balance Sheet**

**31 January 2015**

	<b>Notes</b>	<b>2015</b>
		<b>£</b>
<b>Current assets</b>		
Cash at bank and in hand		70,775
<b>Liabilities</b>		
Creditors: amounts due within one year	5	(162)
<b>Net current assets</b>		<u>70,613</u>
<b>Net assets</b>	6	<u>70,613</u>
<b>The funds of the charity</b>		
Unrestricted funds	7	13,114
Restricted funds	7	57,499
<b>Total charity funds</b>		<u>70,613</u>

Approved by the Trustees on 5<sup>th</sup> October 2015 and signed on their behalf by

D. Rowson

Dr David Rowson

Treasurer

**Safer Living Foundation**  
**Notes to the Financial Statements**  
**For the Period Ended 31 January 2015**

**1. Accounting policies**

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).
- b) Incoming resources are accounted for on a receivable basis.
- c) Bank Interest received is included on an actual receipts basis.
- d) Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the SORP.
- e) Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include costs linked to the strategic management of the Charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

- f) As a registered Charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.
- g) The Charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the Trustees in furtherance of the objects of the Charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the Charity for particular purposes, and it is the policy of the Board of Trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

**Safer Living Foundation**  
**Notes to the Financial Statements**  
**For the Period Ended 31 January 2015**

**2. Voluntary Income**

	Unrestricted	Restricted	Total
	£	£	2015 £
NHS England	-	30,000	30,000
The Allen Lane Foundation	-	15,000	15,000
Big Lottery Fund	-	10,000	10,000
Eleanor Rathbone Charitable Trust	-	6,000	6,000
NTU Research Funding	3,500	-	3,500
NTU Enterprise Grant	1,000	-	1,000
The Co-operative Membership Community Fund	1,000	-	1,000
Hive UnLtd Scale & Grow Grant	10,000	-	10,000
PCC Community Safety Fund	-	10,000	10,000
<b>Total</b>	<b>15,500</b>	<b>71,000</b>	<b>86,500</b>

**3. Total Resources Expended**

	Fundraising Costs	Circles of Support and Accountability	Total 2015 £
	£	£	
Staff Costs	-	12,979	12,979
Travel Expenses	-	1,751	1,751
Volunteers Costs	-	217	217
Consultancy fees	-	1,500	1,500
Subscriptions	-	295	295
Insurance	-	265	265
Office Costs and Stationery	-	18	18
Advertising & Marketing	-	1,802	1,802
Fundraising Costs	71	-	71
<b>Total</b>	<b>71</b>	<b>18,827</b>	<b>18,898</b>

**Safer Living Foundation**  
**Notes to the Financial Statements**  
**For the Period Ended 31 January 2015**

<b>4. Staff Costs and Numbers</b>		<b>2015</b>
		<b>£</b>
	Gross Salaries	<u>12,979</u>
	<b>Numbers of full time employees or full time equivalents</b>	<b>2015</b>
		<b>No.</b>
	Engaged on charitable activities	<u>1</u>

There were no fees or other remuneration paid to the Trustees.  
Travel costs amounting to £160 were reimbursed to two Trustees for costs incurred in relation to delivery of the Circles Project.

<b>5. Creditors: amounts falling due within one year</b>		<b>2015</b>
		<b>£</b>
	Taxation and Social Security	<u>162</u>

**6. Analysis of Net Assets Between Funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>2015</b>
			<b>£</b>
Current Assets	13,114	57,661	70,775
Creditors: Amounts falling due within one year	<u>-</u>	<u>(162)</u>	<u>(162)</u>
	<u>13,114</u>	<u>57,499</u>	<u>70,613</u>

**Safer Living Foundation**  
**Notes to the Financial Statements**  
**For the Period Ended 31 January 2015**

**7. Movement in Funds**

	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>At 31 January 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted Funds:</b>			
NHS England	30,000	(10,284)	19,716
The Allen Lane Foundation	15,000	(217)	14,783
Big Lottery Fund	10,000	-	10,000
Eleanor Rathbone Charitable Trust	6,000	(3,000)	3,000
PCC Community Safety Fund	10,000	-	10,000
<b>Total Restricted Funds</b>	<u>71,000</u>	<u>(13,501)</u>	<u>57,499</u>
<b>Unrestricted Funds</b>	<u>18,511</u>	<u>(5,397)</u>	<u>13,114</u>
<b>Total Funds</b>	<u>89,511</u>	<u>(18,898)</u>	<u>70,613</u>

Purposes of Restricted Funds

All restricted funds are for the purpose of Circles of Support and Accountability.